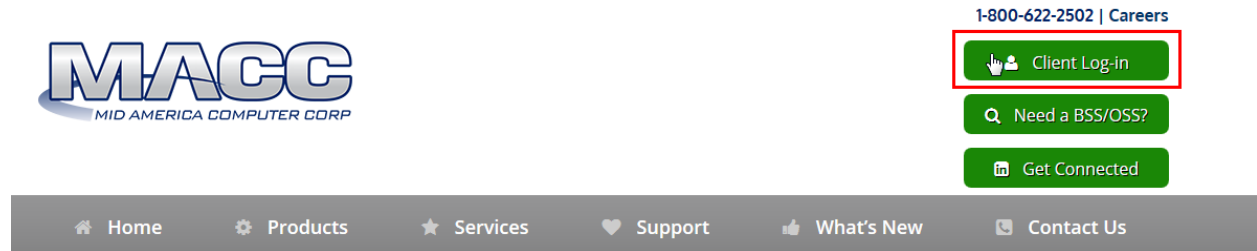


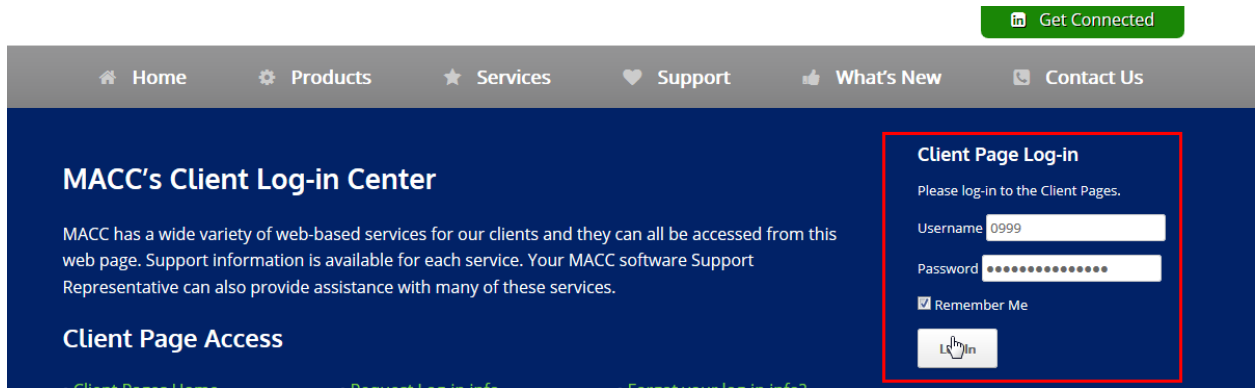
2016 MACCnet.com Website Instructions

Client Page Log-in

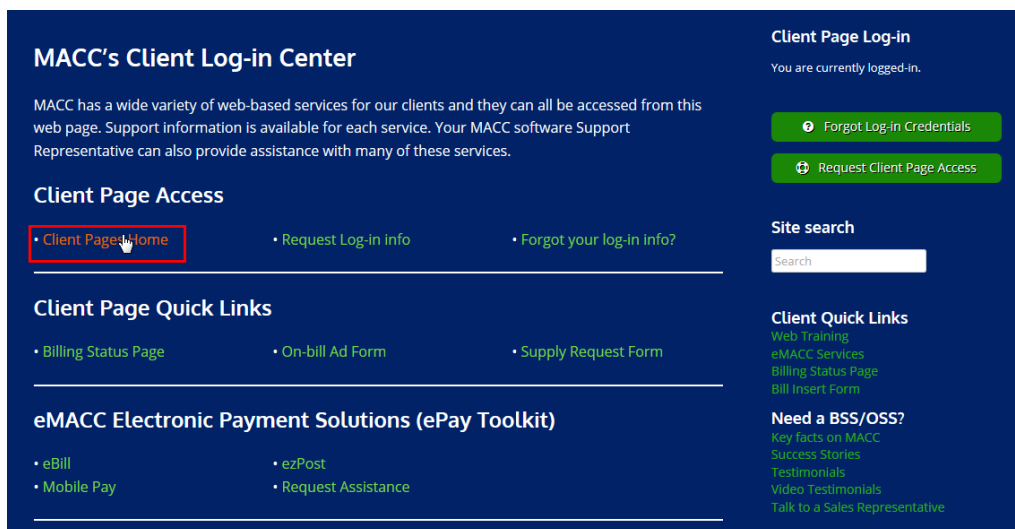
1. Go to maccnet.com and click on Client Log-in in the upper, right corner.



2. You are now in the Client Log-in Center. Enter your MACC Client Page Username and Password in the appropriate locations. It's best to click Remember Me as well. Then click Log In.



3. You are now logged-in to the site with access our Client Page content, the Billing Status Page, and various forms.

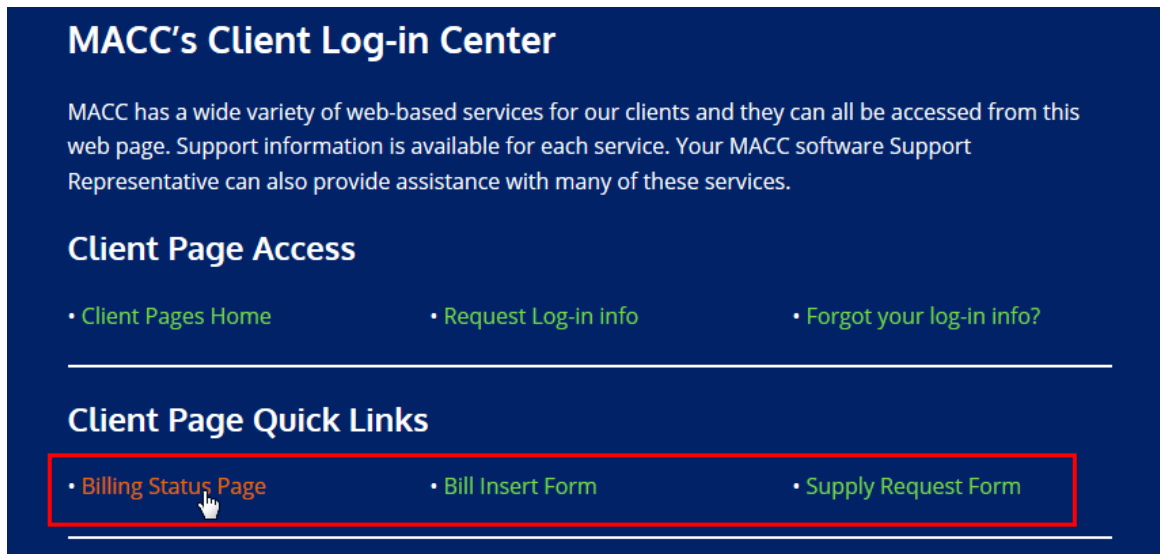


Please note, some services, such as our eMACC Products (eDataMaster) and AccessMart, require the use of additional log-in information. If you have any questions, please send an e-mail to webmaster@maccnet.com.

Directions for common Client Page Tasks

Conducting common billing tasks

1. To access the Billing Status Page, Bill Insert Form, or Supply Request Form, Log-in to the Client Pages as described above.
2. Then click on the desired link in the Client Log-in Center's Quick link section.



MACC's Client Log-in Center

MACC has a wide variety of web-based services for our clients and they can all be accessed from this web page. Support information is available for each service. Your MACC software Support Representative can also provide assistance with many of these services.

Client Page Access

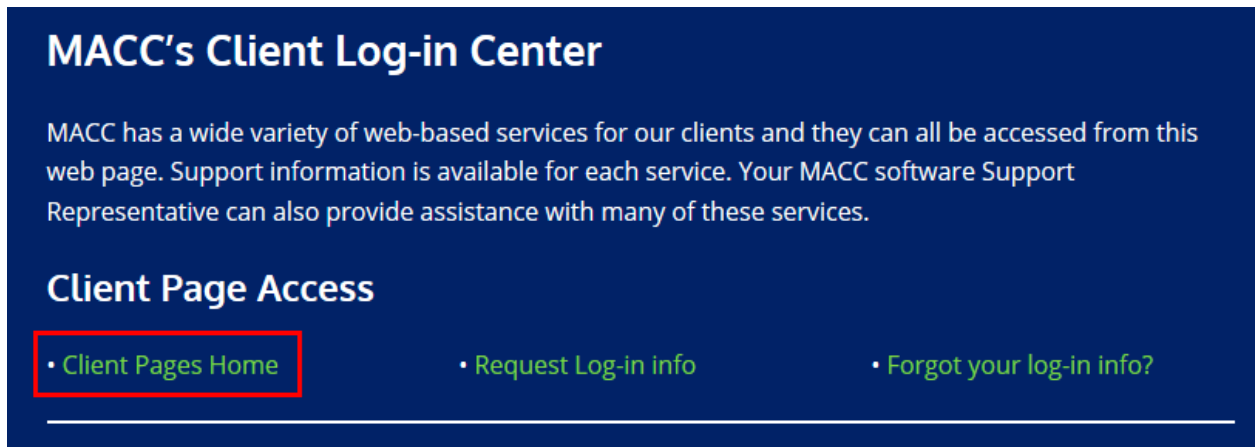
- [Client Pages Home](#)
- [Request Log-in info](#)
- [Forgot your log-in info?](#)

Client Page Quick Links

- [Billing Status Page](#)
- [Bill Insert Form](#)
- [Supply Request Form](#)

The screenshot shows a dark blue background with white text. The 'Client Page Quick Links' section is highlighted with a red border, and a mouse cursor is pointing at the 'Billing Status Page' link.

3. You can also access the pages via the Client Pages' home page. You can reach this section of the website by clicking on the Client Pages' Home link within the Client Log-in Center.



MACC's Client Log-in Center

MACC has a wide variety of web-based services for our clients and they can all be accessed from this web page. Support information is available for each service. Your MACC software Support Representative can also provide assistance with many of these services.

Client Page Access

- [Client Pages Home](#)
- [Request Log-in info](#)
- [Forgot your log-in info?](#)

The screenshot shows a dark blue background with white text. The 'Client Page Access' section is highlighted with a red border, and the 'Client Pages Home' link is the only one visible in this section.


4. Then click on the desired link or click on the More Billing Content Link.

Quick Links

Billing Status Page


Supply Request Form

Bill Insert Form




ACCOUNTING MASTER

- Update Letters
- Executive Summaries
- Tax Tables
- More AM Content



BILLING SERVICES

- Bill Master Report Guide
- Bill Schedule for 2016
- Data Master User Guide
- More Billing Content



CABS

- AccessMart Instructions
- AccessMart Login
- AccessMart Login Request
- More CABS Content

Registering for Training

1. Log-in to the Client Pages as described above.
2. You can access information regarding MACC U and Web Training in the MACC Training Opportunities section of the Client Log-in Center.

MACC's Client Log-in Center

MACC has a wide variety of web-based services for our clients and they can all be accessed from this web page. Support information is available for each service. Your MACC software Support Representative can also provide assistance with many of these services.

Client Page Access

- Client Pages Home
- Request Log-in info
- Forgot your log-in info?

Client Page Quick Links

- Billing Status Page
- Bill Insert Form
- Supply Request Form

eMACC Electronic Payment Solutions (ePay Toolkit)

- eBill
- ePost
- Mobile Pay
- Request Assistance

eMACC Web Reporting

- AccessMart
- Request AccessMart Log-in
- eDataMaster
- Management Reports
- Online Toll Viewing
- Request Assistance

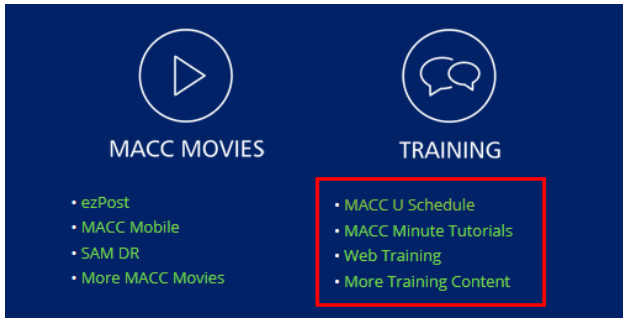
eMACC Web Applications

- AM/CABS Interface
- Time Management System
- Web Billing
- Web Self-care
- Request Assistance

MACC Training Opportunities

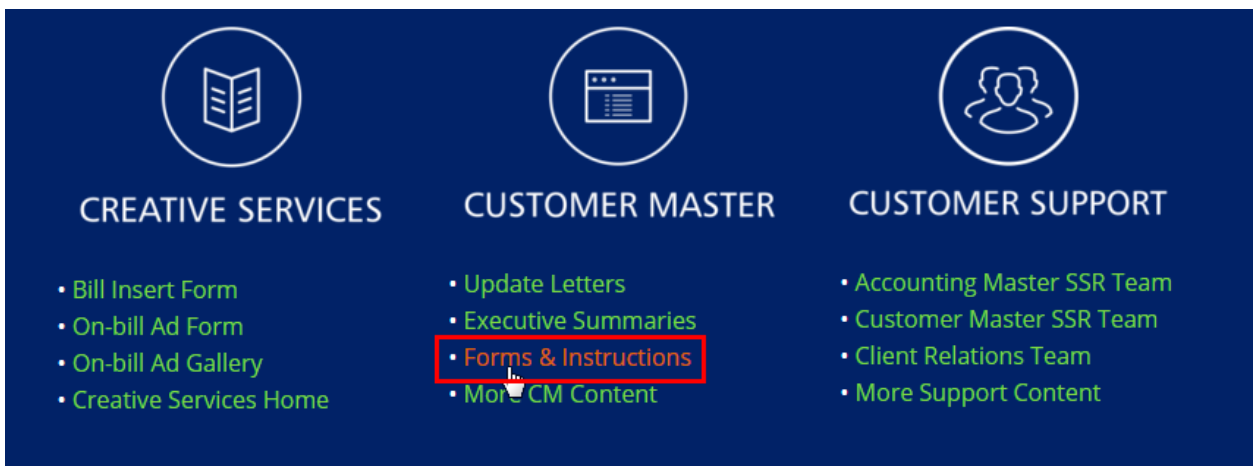
- MACC University
- Request Assistance
- Web Training Course List
- Training Registrations

3. Training Material is also accessible from the Training Section of the Client Pages' Home Page.

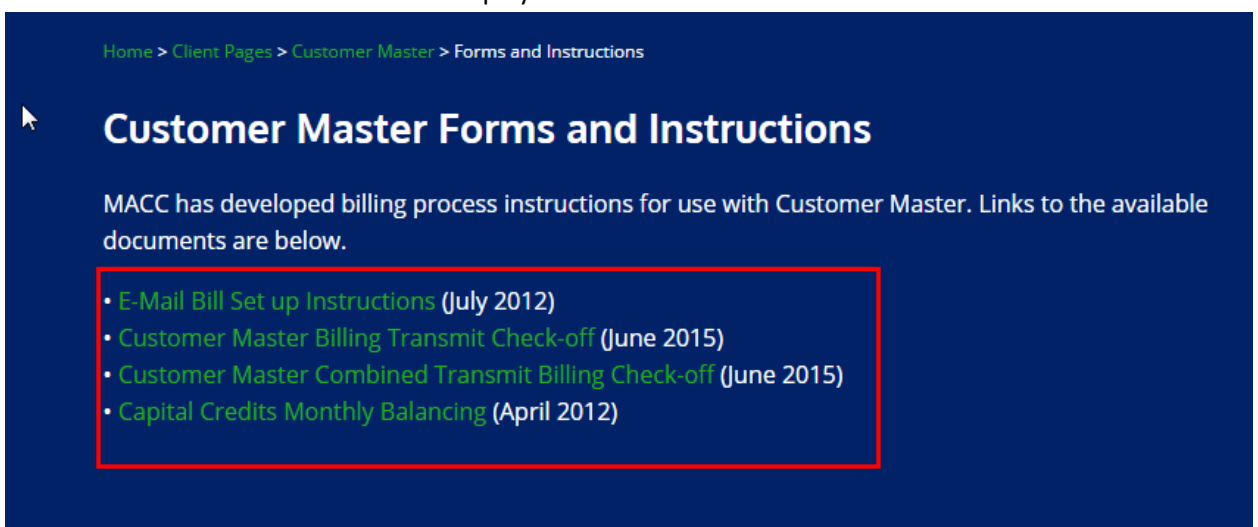


Customer Master Forms and Instructions

1. To access commonly used check-off sheets for Customer Master, first log-in to the Client Pages as described above.
2. Then click on Client Pages Home within the Client Log-in Center.
3. Then click on Forms & Instructions in the Customer Master section.



4. A list of current material will then be displayed.



Forgot your password?

1. If you forget your Client Pages password, simply click on the Forgot your Log-in link or button on the Client Log-in Center.

MACC's Client Log-in Center

MACC has a wide variety of web-based services for our clients and they can all be accessed from this web page. Support information is available for each service. Your MACC software Support Representative can also provide assistance with many of these services.

Client Page Access

- Client Pages Home
- Request log-in info
- **Forgot your log-in info?**

Client Page Quick Links

Client Page Log-in

Please log-in to the Client Pages.

Username

Password

Remember Me

Log In

Forgot Log-in Credentials

Request Client Page Access

2. You'll then have the opportunity to reset your password. **Please note, any changes to your company's password will reset it for all users in your office.** If you do make a change to your company's Client Pages password, please notify others who use the log in information.